

Risk Management - Pool Community Use - Kaharoa School Board

Note: this is to be read in conjunction with POOL TAG HIRE AGREEMENT and POOL RULES which is the mechanism used to communicate and regulate safe use of the pool.

Identified Risk	Probability (low, medium, high)	Impact (low, medium, high)	How will we manage this risk? An emergency contact number for the pool committee is displayed at the pool.
Drowning or serious medical event while swimming -lack of supervision and ability to help -getting into deep water -children swimming -swimming alone -stroke, heart attack, knock to head	Low	High	<ul style="list-style-type: none"> Pool rules for safety clearly shared with authorised users, and on display at pool. Access to the pool clearly identifies to users that: "By using the key tag, authorised users attest to being competent swimmers in deep water and able to provide suitable supervision for others, especially if swimming alone or supervising younger swimmers." Rules require a supervisor 16 years or older who is a competent swimmer to be present, children under 6 years olds in arms reach at all times. Clear signage about change in pool depth. Pool noodles kept in the pool area for quick access to a flotation device if required. Swimming alone is permissible, but not recommended. Defibrillator accessible at bus stop (incase of medical event) and signage notifying this in pool entrance. Volunteers checking the pool regularly to identify any breach of rules, and passing information on to the pool committee.
Drowning or medical event with unauthorised access to the pool -children accessing pool without supervision -alcohol	Low	High	<ul style="list-style-type: none"> Volunteers monitor the access to the pool - spot checks during opening hours that the gate is shut, not held open, and that all minors are supervised. Sign displayed 'This pool is monitored with strict opening hours. Trespassers will be prosecuted' Clear rules for authorised users regarding alcohol not being allowed onsite.
Chlorine / chemical balance resulting in illness or chemical burns Handling and storage of chemicals	Medium	Medium	<ul style="list-style-type: none"> Chlorine checked at least 3 hourly when the pool is in use. Clear guidelines for the safe handling and use of chlorine for the pool. Training provided. Chemicals stored and handled in accordance with safety guidelines.
Public interactions e.g. verbal or physical altercation, inappropriate use such as kayaking in the pool. Inappropriate behaviour around changing rooms	Medium	Medium	<ul style="list-style-type: none"> Authorised users reminded about appropriate interactions in line with Kaharoa School's "School Community Conduct Expectations" in pool rules Pool rules updated to include reference to safe items in the pool. Clear signage of male and female
Injury occurring in normal use of pool and changing rooms - hitting head or other body part, cut, trip, fall	High	Medium	<ul style="list-style-type: none"> Backflips not allowed, no running, no glass, sharp, heavy, large items not allowed in the pool
Injury occurring while in breach of the rules	Low	High	<ul style="list-style-type: none"> Monitor the pool area for signs of partying e.g. bottles, cans
Noise levels	High	Medium	<ul style="list-style-type: none"> Volunteer to close the pool each evening, or check on cameras that there are no swimmers at closing time. Regular monitoring of noise levels. Pool users are reminded if their noise is excessive.

Note: Any WorkSafe notifiable event may require closure of the pool and preservation of the injury site.

Last updated 16th Feb 2026